



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, February 8, 2024
5:00 P.M.
(Doors Open at 4:45 p.m.)**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President
John Reyes, Board Secretary
Susan Burch, Board Member
Sean Hogan, Board Member
Patricia Schoppmann, Board Member

Troy Heaton, Superintendent/Secondary Principal
Mike Zielaskowski, Interim Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

AGENDA

4. Consideration of approval of the February 8, 2024 LUSD9 Board Meeting agenda.

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

5. Public Comment.

INFORMATION AND DISCUSSION:

6. Kevin Boyer, Business Manager.
 - a. Budget Update.



- b. Student Activity Balance.
 - c. Food Service Financial.
 - d. Fire Inspection Reports.
 - e. Flood Damage Update.
 - f. Update on Auditor RFP Process.
 - g. Other
7. Mike Zielaskowski, Interim Elementary Principal
- a. School Update.
 - i. February 10, 2024 - Art Craft Market
 - ii. February 21, 2024 – Walking Taco Night 5-6:30 p.m.
 - iii. February 28, 2024 – Spring Pictures
 - iv. February 28, 2024 - Bookmobile
 - b. Other
8. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
 - i. February 1-21, 2024 – Interact Club Selling Danielle’s Chocolate
 - ii. February 8, 2024 – Utah Tech University Teacher Career Fair.
 - iii. February 20, 2024 – Utah Tech FAFSA
 - iv. February 28, 2024 - Bookmobile
 - b. Other.
9. Board Reports.
- a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

10. Consideration of approval of the January 11, 2024 Regular Governing Board Meeting Minutes.
11. Consideration of approval of Vouchers and Stipends:
- a. LUSD9 Payroll Vouchers: 15/2415, 16/2416, and 17/2417.
 - b. LUSD9 Vouchers: 1014 and 1015.
 - c. Stipends
- (Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)
12. Consideration of approval of the following staff resignations/retirements/terminations:

Name	Position	Effective Date
Coleman, Jaede	Elementary Teacher	05/22/2024
Durrant, John	Elementary Teacher	05/22/2024
Garcia, Vicente	Maintenance	12/04/2023
Hafen, Danielle	Elementary Teacher	05/22/2024
Pickett, Haley	Elementary Teacher	05/22/2024
Shuttleworth, Gina	Elementary School Aide	02/02/2024



- 13. Consideration of approval of FY2023/2024 Certified Personnel, Classified Personnel, Substitute Personnel, and Stipends per the attached list.

Name	Position	Effective Date
Fagre, Breanna	Substitute Teacher	01/11/2024
Newlander, Karen	Substitute Teacher	01/08/2024
Shuttleworth, Gina	Substitute Teacher	02/02/2024
Stanfield, Genie	Substitute Teacher/New Teacher Mentor	01/29/2024

ACTION ITEMS AND/OR DISCUSSION

- 14. Consideration of approval of first reading of the following Policy.
 - a. Policy GCCG: Professional/Support Staff Voluntary Transfer of Accrued Sick Leave.
 - b. Exhibit GCCG-EA: Professional/Support Staff Voluntary Transfer of Accrued Sick Leave – Sick Leave Assistant Program Request. (Notification of Changes)
 - c. Exhibit GCCG-EC: Professional/Support Staff Voluntary Transfer of Accrued Sick Leave – Leave Donation Form (Notification of Changes).
- 15. Consideration of approval of the 2024/2025 Master Calendar.
- 16. Update and discussion regarding the Elementary Playground.
- 17. Update and discussion regarding the District Building and High School Building.
- 18. Discussion and notification of an upcoming review for a new chemistry and physics curriculum. Possible publishers are Biozone, McGraw Hill, or Savvas Learning Company.
- 19. Discussion and possible action regarding reassigning the Superintendent/Principal position from the Jr/Sr High School to the Elementary School.
*The Board may vote to discuss this item in Executive Session pursuant to ARS § 38-431.03 (A)(1).
- 20. Suggestions for Future Board Meetings.

INFORMATION ITEMS

- 21. News articles about the schools.
- 22. Upcoming Governing Board Conferences:
 - a. ASBA Advocacy Day – February 12, 2024 – 9:00 a.m. – 3:00 p.m.
 - b. ASBA’s Inaugural Women’s Leadership Conference & Expo – March 5, 2024, 9:00 a.m.-6:00 p.m.
 - c. ASBA Board Operations & Leadership Training Seminar – April 19, 2024, 9:00 a.m.-4:00 p.m.
 - d. ASBA Summer Leadership Institute 2024 – June 6-8, 2024
- 23. School Calendar 2023/2024



24. Basketball Schedules
25. Next Meeting – March 14, 2024

EXECUTIVE SESSION (For Item #19)

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

1. Call to Order.
2. Confidentiality Statement: All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.
3. The Governing Board will discuss regarding reassigning the Superintendent/Principal position from the Jr/Sr High School to the Elementary School.
4. Adjourn Executive Session and reconvene regular meeting. (This motion must be done in Open Meeting).

ADJOURNMENT

Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.

THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:

1. Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.
2. Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
3. Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
4. Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
5. Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432

The agenda is also available on the Internet at www.lusd9.com